



**Annual Retreat of the
Board of Directors of Citizens of the World Kansas City**

Location: Westport Plexpod, Meeting Room #4-C
300 E. 39th St.
Kansas City, MO 64111

Date: Saturday, July 9th, 2022, 10:00am – 2:00pm

Proposed Minutes

1. Call to Order

Ms. Finocchario called the meeting to order at 10:10 a.m.

Ms. Finocchario welcomed the members of the public in attendance and gave an overview of the meeting order.

2. Roll Call by Board Chair

Ms. Finocchario called roll as follows:

Present:

Ms. Brandi Finocchario
Dr. Sarah Hicks
Mr. Jim MacDonald (arrived 10:36 am)
Mr. Jeff Phillips
Ms. Selina Rios

Absent:

Mr. Emanuel McCrainey
Mr. Luke Norris

Ms. Finocchario determined that with 4 of 7 (later 5 of 7) Board Members present, a quorum is established for purposes of holding the meeting and voting.

Dr. Miles & Mr. Brennan (CWC Kansas City Staff) were also in attendance for the working session.

3. Review & Consideration of Proposed Agenda *[Board Action]*

The Board did not have any comments regarding the proposed agenda.

Dr. Hicks moved to approve the agenda as modified and Mr. Phillips provided a second to the motion. The motion was unanimously approved with none abstaining.

4. Public Comments

Ms. Finocchario introduced herself, thanked the public present, and provided an overview of the public comment process and guidelines. Ms. Finocchario then invited public comment; no public comment was made.

5. Consent Agenda *[Board Action]*

- a. Review & Consideration of Resolution to Update Bank Account Signatories
- b. Review & Consideration of Resolution to Reinstate existing Line of Credit at Country Club Bank

Ms. Finocchario presented the Consent Agenda and asked the Board if any member wanted to remove an item from the Consent Agenda in order to further discuss and/or solely vote on that item; no member did.

Dr. Hicks moved to approve the Consent Agenda as proposed and Ms. Rios provided a second. The motion was unanimously approved with none abstaining.

6. Board Committee Report (Ms. Brandi Finocchario) *[Information/Discussion]*

- a. Board Candidate Presentation – Ms. Asia Foster, Early Learning Program Manager, Mid-America Regional Council
- b. Board Candidate Presentation – Mr. Jon Hile, Director of Impact, Hall Family Foundation

Ms. Finocchario presented the two candidates for Board discussion. The Board agreed both candidates would be great additions to the Board and agreed to put them forward for nomination at the Regular August Meeting.

7. Retreat Working Session

- a. Warm-Up Ice Breaker

Dr. Hicks led an ice-breaker with the group.

- b. Review of Goals for 2022-2023
 - i. Strategic Plan Goals

The Board agreed that, overall, the 3 pillars of the school are:

- Constructivism
- Project-Based Learning
- Social-Emotional Learning

All of which are rooted in equity and anti-racism.

The Board further agreed that there are four categories to the Strategic Plan:

1. High-quality academic program for all students
2. Anti-racist, inclusive school community
3. Financially sustainable practices
4. Refined external supports

The Board held discussion of, and agreement on, aligning a Board Committee to each of those categories:

1. High-quality academic program = Combine the current Academic Excellence Committee and current Diversity Committee into an "Educational Equity Committee" moving forward.
2. Inclusive School Community = Newly combined Educational Equity Committee as well.
3. Financial Practices = Finance Committee
4. External Supports = Executive Committee

The Board looked at each Strategic Plan priorities. For Priority 1, the Board discussed adding 20 from the overall strategic plan into the consolidated document. For Priority 2: Dr. Miles will invite Mrs. Chambers (CWC Kansas City Staff) as part of the committee. It was also noted that PanoramaEd is the identified data system to support Priority 2.6.

For Priority 3, it was suggested to reword Priority 3.1 to "capabilities" instead of "constraints." Additionally, it was agreed to have codified check-in points during the year (i.e. each semester). Lastly, discussion was held about after-care – specifically about FRL students being assessed a fee. Dr. Miles will continue to work on a plan to be able to roll out this month.

For Priority 4, the Board agreed that it fits within the Executive Committee. Diversity should be a pillar/base of the school, which is explicit within each of the other committees – not a separate committee.

In summary, there will be three working committees that regularly meet:

- Finance & Operations
- Educational Equity Committee [Combined Academic Excellence + Diversity]
- Executive Committee.

And one standing ad-hoc committee that will meet as needed:

- Audit

There was further discussion and agreement of naming co-chairs of each committee: 1 committee chair and 1 equity chair. The Board will then work to find a structure for the equity chairs to meet and collaborate and reflect back on additional training needs of both the Board and staff.

ii. Charter School Performance Measures

Discussion was deferred.

iii. Board of Directors Goals

Discussion was deferred.

b. Working Lunch

The Board briefly paused to prepare for a working lunch.

c. Review of Board Committees, Membership, & Goal Timelines

The Board held discussion and agreement on the leadership and membership of the Board Committees as follows:

Audit Committee:

Standing; continue as-is.

Committee Chair: Luke Norris

Equity Chair: TBD

Staff: Ryan Brennan (lead)

Members: Julie Nelson Meers, Whitney Beaver, Jennifer Magyar, Joe Richmond

Support: Nan Dong (EdOps), Matt Wallace (KPM)

Finance & Operations Committee:

Working; meets monthly (3rd Tuesday)

Committee Chair: Jeff Phillips

Equity Chair: Jim MacDonald

Staff: Ryan Brennan (lead), Dr. Danielle Miles

Members: Jon Hile

Support: Kristin Brown & Nan Dong (EdOps), Nancy Kaiser-Caplan

Academic Excellence + Diversity = **Educational Equity Committee.**

Working; meets monthly

Committee Chair: Selina Rios

Equity Chair: Dr. Sarah Hicks

Staff: Dr. Danielle Miles (lead), Troy Butler, Johanna Chambers, Sara Nelson

Members: Asia Foster, Julie Gronquist-Blodgett

Executive Committee

Working; meets monthly (2nd Wednesday)

Committee Chair: Ms. Finocchario

Equity Chair: Ms. Rios

Staff: Dr. Danielle Miles (lead), Ryan Brennan

Members: Dr. Hicks

The Board noted a goal for each committee to identify and add additional community members and parents. Additionally, the newly combined Educational Equity Committee has a further 90-day goal to draft and present a Committee Vision statement.

Further, each Committee will soon meet with a specific purpose of evaluating against the condensed strategic plan and creating related goals. Each Committee will be asked to report at the regular October Board meeting.

Additionally, the Board requested that regular Board meetings include a standing Board report item for each Committee on each month's agenda.

Mr. Phillips will also establish an ad-hoc Building Committee. Board discussion was held about future goals of Citizens' grade levels, the Broadway building, potential charter partnerships, and potential building purposes.

Lastly, Dr. Miles agreed to research and present Middle School data for KCPS+Charters (specifically the total number of available Middle School seats and the actual/projected percentage filled) at the August Executive Committee.

d. Review & Prioritize Charter School Draft Candidates

The Board agreed to review on their own time. Ms. Finocchario will send a Google Survey to the Board to rank Top 5 candidates with responses returned by next Saturday, in advance of the candidate selection draft.

8. Adjourn *[Board Action]*

Mr. Phillips moved to adjourn and Mr. Phillips provided a second. The motion was unanimously approved with none abstaining. The meeting was adjourned at 1:55 pm.

[/rb]